

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

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| Entire document MUST be completed | |
| Section 1 | |
| Requesting Agency: Department of Health Services / Arizona State Hospital | |
| Vendor: Rockwest Technology Group LLC | Estimated Cost: \$6,311.00 |
| Section 2 | |
| Brief description of materials or services: Sales and Service for Datacard Products for custom card personalization service for the Arizona State Hospital. The Hospital owns twenty two (22) 2000 Imprinters, one (1) 860 Imprinter, and two (2) 610 Embossers from Datacard. | |
| Section 3 | |
| Briefly describe why this procurement is Sole Source and why there is only a single source available: Rockwest Technology Group LLC is the only authorized sales and service dealer for the State of Arizona as supported by the letter from Datacard Group. | |
| Duration of this Sole Source procurement: This is to cover FY09 purchases. | |
| Briefly describe the efforts made to seek other sources: Datacard Group, the manufacturer who supplied the supporting Sole Source letter confirming that Rockwest Technology Group LLC is the only authorized Sales and Service Dealer for the State of Arizona was contacted by telephone on August 20, 2008. An Internet search was performed, which provided Rockwest Technology Group LLC as the source for the products and services required. | |

Send comments to the following individual:

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| Requesting Agency Contact Information | |
| Procurement Officer: Manuel Gonzales | |
| Phone Number: 602-542-1045 | Email Address: gonzalma@azdhs.gov |

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| State Procurement Website Posting Information | |
| R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days. | |
| Date Posted: 9/2/2008 | Date Closed: 9/8/2008 |